

**Ground Operations Safety course  
5-8 June, Kigali, Rwanda**

**Course fee US\$ 500 for 4 days  
(incl. lunches & breaks)**

**Registration Form**

Name:	Title: (Mr/Mrs/Ms/Dr/other)	
Present employer:		
Email:	Mobile phone no.:	
I qualify for a 10% discount on the US\$ 500 course fee because I <input type="checkbox"/> Work for member of African Business Aviation Association  <input type="checkbox"/> Am a member of Friends of AviAssist (www.friendsofaviassist.org)		AfBAA membership organisation:  Friends of AviAssist membership number:
<input type="checkbox"/> I have read the below terms and conditions for this course (please tick)		
Date:	Place:	
Signature learner:		

Send the completed and signed form to the AviAssist Foundation to [training@aviassist.org](mailto:training@aviassist.org) or by fax at +31 84 832.5185 by the close of business of the **30th of April** to secure a place.

**TRAINING COURSE Terms and conditions**

1. MINIMUM 5 students per course, MAXIMUM 15
2. Course bookings close 14 days prior to course commencement
3. Courses will be postponed should there be insufficient delegate bookings
4. Payments made for postponed courses will be reimbursed in full
5. Invoices will be sent on receipt of booking registration
6. A 50% deposit is required within two weeks of receiving invoice to secure enrolment
7. Full payment is due 2 weeks prior to course commencement

**Cancellation Policy:**

Cancellation up to 20 days prior to course commencement – no charge

Cancellation 7 – 19 days prior to course commencement – 50% of course fee payable

Cancellation under 7 days of course commencement/'no show' – 100% of course fee payable

**Our courses usually fill up soon. Registrations are accepted on a 'first come – first serve' basis.**

Members of  qualify for 10% discount